

# SEQUOYAH SUMMERHOUSE

Discover what you can do.

## Crew-in-Training Program

Summerhouse Crew-in-Training (CIT) is an opportunity for students to expand their understanding of responsibility, as well as their sense of self as part of a working team. In this four-week training program, participants will learn lifelong skills like conflict mediation and First Aid/CPR, and grow through real work experience.

Initial CIT training includes a one-week intensive process with students devoting full days to learning and practicing new skills. In the following three weeks, CITs will work side-by-side with Crew interacting with Summerhouse Kids. CITs' schedules will be based on their availability (see application).

Skills training includes:

- Conflict Mediation training
- Social Innovation training
- First Aid /CPR /AED training & certification
- Safety Protocols training
- Work and Protocols training specific to Summerhouse

**Ages:** 12-15 (as of 9/1/2018)

### **Dates & Times:**

#### **Session 1:**

Training – June 11-15, 9:00 a.m.–5:00 p.m.  
CIT Work – June 18 - July 6, Hours TBD

#### **Session 2:**

Training – July 2-6, 9:00 a.m.–5:00 p.m.  
CIT Work – July 9 - 27, Hours TBD

#### **Session 3:**

Training – July 23 - 27, 9:00 a.m.–5:00 p.m..  
CIT Work – July 30 - Aug, 17, Hours TBD

NOTE: No training or work on July 4.

**Tuition:** \$300 per 4-week session

Limited financial assistance may be available. Please contact Business Manager James Cooper at [jcooper@sequoyahschool.org](mailto:jcooper@sequoyahschool.org) or (626) 795-4351 x217

### **Deadline:**

Applications and two letters of reference must be submitted via email or postmarked by April 15, 2018.

Send to:

Mason Kaye, Director of Daycare and After-school Programs

Email: [mkaye@sequoyahschool.org](mailto:mkaye@sequoyahschool.org)

Post: Mason Kaye, Sequoyah School,  
535 S. Pasadena Ave., Pasadena, CA 91105

[k8.sequoyahschool.org/sequoyah-summer](http://k8.sequoyahschool.org/sequoyah-summer)

# SEQUOYAH SUMMERHOUSE

## APPLICATION FOR CREW-IN-TRAINING (CIT) PROGRAM

Please print. Return this completed application with two letters of reference by April 15, 2018.

Submit application and letters of reference to: Mason Kaye, Director of Daycare and After-school Programs

Email: [mkaye@sequoyahschool.org](mailto:mkaye@sequoyahschool.org)

Post: Mason Kaye, Sequoyah School, 535 S. Pasadena Ave., Pasadena, CA 91105

### APPLICANT INFORMATION

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Name \_\_\_\_\_  
FIRST MIDDLE LAST

Gender \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_  
MONTH DAY YEAR

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Current School \_\_\_\_\_ Current Grade \_\_\_\_\_

### FAMILY INFORMATION

Parent/Guardian #1: Name \_\_\_\_\_ Preferred Contact:  Home  Mobile  Work

Home Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Mobile Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Work Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Email Address \_\_\_\_\_

Parent/Guardian #2: Name \_\_\_\_\_ Preferred Contact:  Home  Mobile  Work

Home Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Mobile Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Work Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Email Address \_\_\_\_\_

Applicant lives with:  Both Parents  Parent/Guardian #1  Parent/Guardian #2  Other \_\_\_\_\_

### LETTERS OF REFERENCE

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To complete your application, please request 2 letters of reference: 1) Personal reference from someone outside of your immediate family who knows you well and can speak to who you are in the world. 2) Reference from a teacher or school administrator who knows you well as a student and can speak to that side of you. All letters must be postmarked no later than March 30, 2018.

Be courteous to those you ask for reference letters – give them an addressed, stamped envelope and plenty of time!

### APPLICANT SIGNATURE

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\_\_\_\_\_  
SIGNATURE OF APPLICANT DATE PRINT NAME

### PARENT/GUARDIAN SIGNATURE

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The undersigned, on behalf of the applicant, hereby acknowledges and agrees that all admissions decisions are within the sole discretion of Sequoyah School and all materials maintained in admissions files are the sole and confidential property of Sequoyah School.

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN DATE PRINT NAME

Sequoyah School does not discriminate on the basis of race, color, national or ethnic origin, religion, gender, sexual orientation, or family structure in the administration of its admission policies.

## APPLICANT SHORT ANSWER QUESTIONNAIRE

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Please type your answers to the following questions in a document and include with your application.

1. Please list your special skills and/or training.
2. Please list your special interests.
3. What do you want to achieve as a CIT member? (Tell us what you want to learn and how you want to grow.)
4. Why is having this experience important to you?
5. What is it that you can bring to our Summerhouse team that is uniquely you? (Tell us why we want you on our team.)

## SCHEDULING

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Please indicate your availability for each day below (e.g., 9:00 a.m. – 5:00 p.m.). Plan to work as much time as you can, however most shifts will not exceed 6 hours.

Monday	Tuesday	Wednesday	Thursday	Friday

Rank each session 1, 2, or 3 to indicate your preference. Write N/A for any sessions you cannot attend. Keep in mind the greater your flexibility, the higher the likelihood that we'll find a place for you.

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9:00 a.m.–5:00 p.m.  
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Hours TBD

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