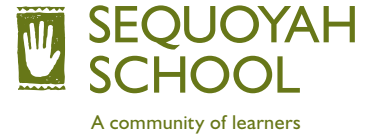


EMPLOYMENT OPPORTUNITY



SEQUOYAH SCHOOL K-12

POSITION: Student Support Learning Specialist

REPORTS TO: Director of Curriculum and Student Support

JOB SUMMARY

The Student Support Learning Specialist (K-12) is responsible for overseeing and facilitating student support services.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Student Support Learning Specialist will:

- Partner proactively with faculty and administration to identify and support students with different learning styles, and teachers in their efforts to differentiate curricula and address different learning needs.
- Observe and evaluate individual students displaying academic or behavioral difficulties and assess their learning strengths and challenges.
- Develop and write student support plans with short and long-term goals and specific objectives.
- Maintain confidential student records and keep accurate documentation of sessions, meetings, and assessments.
- Direct one-on-one or small-group instruction and oversee resource teachers.
- Coordinate meetings with teachers and parents, and oversee communication with parents.
- Recommend resources for identified students.
- Provide resources to help faculty and parents with questions about learning challenges
- Work with professionals outside the school to support students and coordinate and facilitate communication between student, family, school, and other involved professionals.
- Secure testing accommodations for qualifying students.
- Work with the Director of Curriculum and Student Support to provide professional development opportunities for faculty in area of academic and behavioral needs.
- Participate in committee, department, and staff meetings as well as school-sponsored events that would benefit from your area of expertise.
- Be involved in the school community at large.
- Assume responsibility for other projects as assigned by the Director of Curriculum and Student Support.
- Oversee after school learning support.

DESIRED EXPERTISE & EXPERIENCE

- Graduate degree in Special Education or a related field
- 3+ years of teaching experience
- Knowledge of learning disabilities, psycho-educational tests, reports, and assistive technology
- Knowledge of administering and interpreting assessments and test results, academic achievement, and diagnostic testing
- Proven success as a leader in program development
- Full understanding of differentiated instructional strategies across the curriculum
- Outstanding interpersonal and organizational and facilitation skills
- Exceptional written and oral communication skills
- Strong networking skills to ensure access to resources in the broader community
- Detail-oriented and resourceful
- Tactful and discreet
- Technologically savvy
- High-energy and enthusiastic about working in an academic atmosphere

Sequoyah School has a rich history of diversity and seeks candidates to enhance that tradition. Sequoyah offers competitive salary and benefits.

Interested candidates please [download](#) and complete application, and send along with your resume to:

Emily Singer, Director of Curriculum and Student Support at recruitment@sequoyahschool.org

For more information about Sequoyah School, please see our website at sequoyahschool.org